



St. Clement of Rome Parish

Wedding Information

“That they may be one!”

Congratulations on your engagement! We are honored that you have chosen St. Clement of Rome to be the sacred place where you will ask God to bless and perfect your love for each other in the Sacrament of Marriage. As Wedding Coordinator at St. Clement of Rome, it is my privilege to assist you as you prepare for this most special day! Please do not hesitate to contact me if you have any questions - I am here for you! May God bless you abundantly during this special time of preparation.

Nicole Jouandot, 887-7821 Ext. 128, njouandot@scrparish.org

Church Guidelines:

1. **Church Reservations:** Please request to reserve the church at least 6 months prior to the date of the wedding. Saturday afternoon weddings can start no later than 1:30 PM and Saturday evening weddings no earlier than 6:30 PM.
2. **Church Contributions:** A contribution of \$250 for parishioners and \$450 for non-parishioners is requested as our church donation. We ask that you make a \$50 deposit at the time of reserving the church. The balance must be paid by the night of the rehearsal and this fee includes the church, wedding coordinator, and marriage preparation. An additional stipend for the priest/deacon officiating the wedding is also appropriate.
3. **Music:** Only sacred music is permitted during a church wedding. Louis Hackett, St. Clement of Rome’s Music Minister is available for weddings and should be contacted at least six months in advance at lhackett@scrparish.org or 504-228-6573. You may also bring in your own vocalists and/or musicians.
4. **Flowers:** Please consider donating two large flower arrangements to the church.
5. **Photographers/Videographers:** Permitted to film from everywhere except in the sanctuary.
6. **Marriage Preparation:** Preparation must begin at least 6 months prior to the date of the wedding. We follow all Archdiocesan particular law regarding the formal preparation process. In the first meeting with the priest/deacon this process will be discussed.

If officiant (priest/deacon) is from another parish or diocese:

- All marriage paperwork must be completed and returned to St. Clement of Rome parish office at least one week prior to the wedding.
- The officiant must request delegation from the pastor to validly officiate.
- If from another diocese, officiant must provide a letter of good standing.